

Norbeck Hills Homeowners Association
Board of Directors Meeting
June 12, 2008
(As Approved at the August 21, 2008 Board of Directors Meetin)

Board Members Present: Barbara Beccles
 Av Wofsey
 Eva Tax

Board Members Absent: Ellsworth Romer

Others Present: Ruchita Patel, TMGA
 Clara Smith
 Fran Marcus
 Tich Luu
 Ann Roldan
 Ingrid Romer
 Gracie Bennett
 Odessa Henderson
 Alex Dobbs, RSV Pools
 Scott Vincent, RSV Pools
 Maureen James

Call to Order

The minutes of the April 17, 2008 Board of Directors meeting were reviewed and approved unanimously.

RSV Pools Attendance

Alex Dobbs introduced herself as the pool manager. She reported on repairs that were needed to the poolhouse and pavilion. Scott Vincent advised that the pool opening had gone smoothly. He and his staff had put together inspection books to document when supervisors conducted inspections and which pool operator was on duty for each shift.

After answering questions from the Board and homeowners, Mr. Vincent and Ms. Dobbs departed.

Homeowner Forum

It was reported that people are double parking on MacDuff Avenue again. Ruchita Patel will include an article in the newsletter and will advise security to monitor this.

Ingrid Romer expressed concern regarding dog owners not picking up after their pets and not keeping them on leashes. She will advise TMGA of any specific residents who need to be reminded of the Animal Control laws.

Av Wofsey reported that tree branches had come down in a recent storm. MainScapes had piled them up along Cashell Road instead of removing them. Ruchita Patel will follow up with MainScapes on this.

A homeowner reported seeing the security patrols sitting for an extended period of time as opposed to actively patrolling. Ruchita Patel will discuss this with the security company and make sure that the guards patrol through the community. In addition, in response to another comment made by a homeowner, she will ask security to watch for teenagers congregating at the entrance to the path leading off of MacDuff Avenue.

Ingrid Romer suggested that an article be placed in the newsletter to remind homeowners to point their downspout extensions away from their home and to make sure that they are not clogged.

Odessa Henderson reported that street light #40 on her street is out.

Ingrid Romer suggested that the newsletter include a fire safety article to remind residents about the dangers of smoking or disposing of cigarettes around propane tanks or in mulch, and the need to regularly clean out dryer vents.

At the Board's request, Ruchita Patel will ensure that Security Unlimited drops off the incident reports to Ellsworth Romer every month so that they can be uploaded onto the website.

Swim Team Report

Maureen James reported on the swim team's activities over the past month. She will e-mail the dates for the home events to Ruchita Patel, who will advise the Board and Karl Borst, the website administrator.

Maureen James reported that, when the pool fence was replaced, the company nicked the wiring for the sound system. In addition, one speaker is missing. Ruchita Patel will follow up with Frederick Fence about these issues.

Dump Truck

It was noted that a townhome resident is once again beginning to park her dump truck on the common areas periodically. Ruchita Patel will contact the homeowner about her tenant's activities.

ACC

The Board approved the decisions made by the ACC over the past two months with respect to architectural change requests.

The Board deferred a discussion regarding updating the guidelines concerning single family home fences until the August meeting.

Street Captains

Ann Roldan advised that she has not heard from any new homeowners about serving as street captains. Ruchita Patel will include a call for volunteers in the next issue of the newsletter.

Clean-up Day

The Board discussed holding the Clean-up Day on the third weekend in August, before the Annual Meeting. Ruchita Patel will advise Maureen James to determine if the swim team can assist.

Fire Lanes and Reserved Parking Logo Painting

After reviewing three proposals for fire lane and parking logo repainting work, the Board approved a contract with Colonial Paving for a total cost of \$11,784.

Adjournment

The meeting was adjourned at 8:45 p.m.

Submitted by,

Ruchita Patel, The Management Group Associates

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